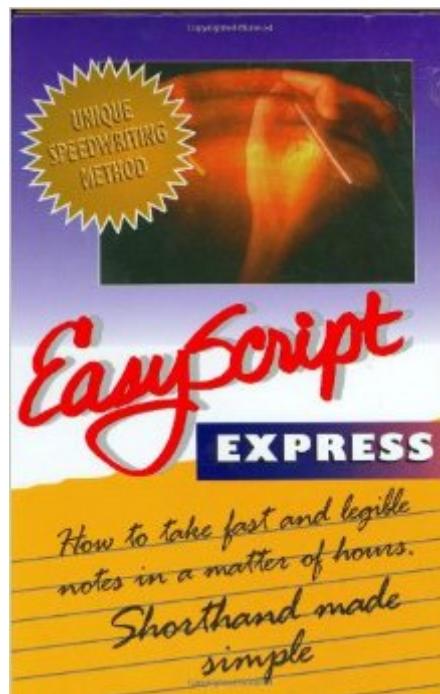


The book was found

EasyScript Express: Learn To Take Fast Notes In A Matter Of Hours



Synopsis

If you are looking for the least expensive way to master a speed writing method, EasyScript Express is the answer. You will learn a complete speedwriting system to abbreviate ANY word. The manual is used as a workbook. It contains writing exercises to reinforce the rules. It has sections for building proficiency, adapting to your own application and a dictionary of abbreviations for most frequently used words.

Book Information

Hardcover: 168 pages

Publisher: Legend Pub; Rev & Updated edition (January 31, 2001)

Language: English

ISBN-10: 1893726002

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Product Dimensions: 9.3 x 6.3 x 0.6 inches

Shipping Weight: 12.8 ounces

Average Customer Review: 4.0 out of 5 starsÂ See all reviewsÂ (28 customer reviews)

Best Sellers Rank: #306,413 in Books (See Top 100 in Books) #40 inÂ Books > Business & Money > Skills > Secretarial Aids & Training #73 inÂ Books > Business & Money > Processes & Infrastructure > Office Management #78812 inÂ Books > Reference

Customer Reviews

The system itself seems to be a good one, and EasyScript Express an acceptably effective way to learn it. Here's how the book is broken down: 5pp Introduction 8pp Lesson 1: Simple words 7pp Lesson 2: Prefix words 10pp Lesson 3: Suffix words 11pp Lesson 4: Prefix/Suffix words 6pp Lesson 5: Compound words 2pp Easyscript Overview 2pp Adapting to EasyScript 8pp Answers to the exercises 45pp EasyScript Dictionary The remaining 60 of the total 164 pages (most of the left-hand pages of all the chapters) are lined "notes" pages presumably for the student to practice in, leaving 104pp total of actual content. Of the content, at least 50% is lists of vocabulary for the learner to transcribe into EasyScript. This would be a fine basic workbook for a class taught by an instructor that was available to explain things to you. As a self-training book it's rather lean. Ideally I'd want an introductory book like this to have perhaps triple the content (At least fill in those "Notes" pages). I'd want a lot more explanation of the reasoning behind the design, some anecdotes and examples of what people have been using ES for in their lives, examples that show it being used for something other than dictated business letters...something to "humanize" it a bit more. I'd also like the

opportunity to review previously-learned rules, and a lot more opportunity to familiarize myself with it by reading EasyScript text, not just writing isolated words. There are seven brief business-letter transcription exercises, but that's not enough.

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